

CAC minutes for the meeting of Oct. 17, 2019

CAC MEMBERS IN ATTENDANCE

Loretta Pineda, Chair, Public Interest Group representative
Mike Cowan, Vice-Chair, Suburban representative
Paul Aldretti, Denver representative
Rich Newton, Environmental representative
Andrew Ross, Denver representative
Alyssa Quinn, Distributor representative

DENVER WATER STAFF

Mike King, chief of external affairs
Jeannine Shaw, staff liaison to CAC

MEMBERS OF THE PUBLIC

Mrs. Cowan

CAC MEMBER ABSENCIES/VANCANCIES

John Stafford, Homebuilders Association representative (absent)
Emily Orbanek, Denver representative (absent)
West Slope (two vacancies)

Agenda, Minutes and Public Comment

5:00 pm

- October agenda approved.
- September minutes approved.
- No public comment.

CAC Business

Discussion about CAC direction, format and focus areas

5:05 pm

- Suggestion by a CAC member that CAC should be attempting to bring “perspectives,” of community and should not be considered to “represent” a group’s opinion.
- Is there still a role for the CAC and what is that role?
- Given that role, what does it take to do that?
- Different types of community engagement possible.
 - continuous issues/outreach
 - opportunity-specific
- Topics- What does Denver Water need from CAC?
- Consider that CAC has been trying to go a mile wide and an inch deep which makes it difficult to have meaningful input and recommendations. Staff suggested having one specific issue that the Board asks for input on, while also considering CAC interest/expertise. This would not exclude any continuous opportunities for engagement if so desired.
- CAC offers lots of expertise, but staff may not be familiar with what that expertise is. CAC could consider providing a summary list to help in topic identification.
- How- Help develop the strategy for DW to implement—identify blind spots, not implementing strategy.
- Alternating informational meetings and business/working meetings was done in the past and perhaps should be reconsidered.

- Mike invited CAC to attend internal meetings, such as the external affairs forum, if interested and discussed how Denver Water has a lot of experts who are always happy to speak with CAC to do a presentation or to have a one-on-one discussion. Jeannine discussed how there also would need to be a process developed by the committee to handle such requests so that they are coordinated, and the CAC members are all aware of what everyone else is asking.
- CAC interested in exploring meetings every other month instead of monthly.

Bylaw changes and vacancies

6:05 p.m.

- Paul initiated recommended changes to West Slope position and CAC agreed via email that staff would put those forth to Denver Water's office of general counsel.
- The bylaw changes are being reviewed and, in the process, the office of general counsel also recommended some clean-up (grammar, consistency in what CAC is called).
- Discussed timing for appointments to West Slope vacancies. CAC requested that the West Slope candidate under the current bylaws get appointed as soon as possible, then have the bylaw change to at the following meeting, with the second West Slope appointment going to the Board after that. Staff is seeing if this is possible.
- CAC members who were part of the interviews will send Jeannine their top three candidates. The top two approved by the whole committee will be presented to the Board.
- Homebuilder Association of Metro Denver vacancy at end of year. Will need to fill.
- Officers, as well as anyone moving into their second term will need to be voted on in November. CAC may consider adding a secretary position.

Review of decision matrix

- CAC decided to postpone to a later date.

Denver Water updates

6:20 p.m.

- Brief updates on lead reduction program proposal. Hoping to hear back from EPA within the next month or so on if the variance is approved.
- Administration building move is happening soon. Will open to the public on Nov. 4. Next CAC meeting will be in the new building.
- Water main replacement rate is being increased.

Planning for upcoming meetings

6:25 p.m.

- November agenda will include:
 - Tour of the new building.
 - Review of topic priorities developed by CAC and Denver Water
 - Elect officers for 2020.
 - Outreach plan for upcoming vacancy.
 - Update on lead reduction program.
 - Plan agenda for Board breakfast Dec. 4.

Adjourn

6:35 p.m.

Action items:

- Everyone to send Paul a list of priority issues/topics by Friday. Paul will send an email to those who have not responded.
- Denver Water staff to come up with one issue and potential opportunity issues to discuss with CAC in November. Mike will join again.
- Jeannine to resend interview ranking and notes to people who were on the panel. Panel will send Jeannine their rankings and then make a recommendation to whole CAC via email for approval.
- Shooting to have bylaws changed and both new members on the committee by the end of the year. Jeannine looking into feasibility.
- Loretta to send out thing where people are available for lunch.
- Jeannine to send out invite for board breakfast.